

**Minutes of the Mundford Parish Council Meeting
Held at The Cricket Club, Mundford
on Thursday 30th June 2016**

PRESENT:

Councillors S.Eyres Chairman, C. Angus, A. Shepherd, K. Weight, D. Goodrham, J. Marston, D. Frost, T. Fox, District Cllr M .Nairn and Mrs P. Angus Clerk to the Council.
There were 3 members of the public.

1. THE CHAIRMAN'S OPENING REMARKS

The Chair welcomed everyone and explained that meeting was a week earlier due to the new Vicars inauguration which clashed with the original date of 7th July.

2. APOLOGIES OF ABSENCE

Cllr Burton – on holiday.

3. ACCEPT AND SIGN THE MINUTES

Cllr Goodrham pointed out that he said that the chippings in Wissey View had been washed on to the paths and into the gutters – not washed away, the chair manually amended that part and following this amendment the minutes of the Parish Council meeting held on Thursday 2nd June 2016 were accepted and signed as a true record. This was proposed by Cllr Marston, seconded by Cllr Goodrham and 8 agreed.

4. TO RECEIVE DECLARATIONS OF INTEREST

Cllr Angus 8.5 which had been dealt with prior to the meeting and Cllr Shepherd 6.9

5. MEETING SUSPENDED FOR PUBLIC PARTICIPATION

A member of the public said that more street lights were needed on the other side of Swaffham Road, Cllr Nairn said that NCC Highways are not obliged to put more lights on a road that has 40mph speed limit. The same member of the public asked if someone from Highways could come and inspect the dips in the road where there is flooding and following a discussion he was advised to write to County Cllr Monson regarding this matter. He also explained that there was excessive speeding in Swaffham Road and he was advised to ask all residents in the road to write to Highways regarding the problem.

6. MATTERS ARISING

6.1 Outstanding Highway Matters

Pig Sty Lane – tree and mud Mr David Jacklin has chased this up with NCC public right of way. The Lammas badly cracked pavement – scheduled to be repaired. Impson Way Pot Holes – the Clerk has received an e-mail from Highways saying that this does not meet their intervention criteria. Dead elms outside school – Highways are inspecting and also investigating who is responsible for the maintenance of this area. Impson way no 16 – this has been reported to Highways and we are awaiting their reply.

6.2 Allotments – to discuss any outstanding matters

Allotment no 1 – tenant has sadly passed away, the chair proposed that this allotment be cut in half width ways and offered to the next two residents on the list, this was seconded by Cllr fox and 7 agreed. Allotment no 6 – tenant is ill – following a discussion it was agreed that the Clerk write to the tenant asking if they would consider giving up the tenancy. Allotment inspection, following a discussion it was agreed that the annual inspection will take place on Saturday 30th July at 9.00am, the Chair, Cllr Angus and Cllr Shepherd will carry out the inspection, the Clerk will write to the owners to inform them of this. The Chair explained that the Plaque for Maryann Turner had been temporarily removed to enable the handyman to grind the top of the plinth to enable the plaque to sit correctly in place.

6.3 Handyman/Gardener – to discuss any outstanding jobs

The handyman had informed the clerk that he will let her know if any of the benches need replacing, the Chair said that the Jubilee flowerbed looks very nice.

6.4 Defibrillator – update regarding the grant application

The Clerk has been informed that the Parish Council will receive £502.50 from Breckland Council towards the cost of the defibrillator.

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6.5 Stanta Trip 2016 – attendance figures so far

Both coaches are now full with 6 people on the waiting list, following a discussion it was agreed that Cllr Shepherd would take the money raised to Stanta after the event.

6.6 Gate on to the A1065 Swaffham Road

Breckland planning enforcement are aware and will report back to the Parish Council in due course.

6.7 Dog Fouling – update on actions taken by the Parish Council

Notices have been put up around the village, and the Clerk and Cllr Goodrham have been spraying any dog waste that has been left on the footpaths, the Clerk said that in one instance the waste had been picked up after she had sprayed it. The Clerk has asked Breckland to send her some notices that can be put on the litterbins explaining that dog waste can be placed in those bins.

6.8 Future Projects for Mundford – to discuss any ideas

Cllr Weight suggested that there could be signs put in place coming in to the village such as “Mundford Welcomes Careful Drivers” or “Welcome to Mundford”, and signs on the way out saying “Thank you for visiting Mundford” the Clerk will speak to Highways regarding this. Cllr Weight proposed that an Adult Exercise Course could be looked into, this was seconded by Cllr Angus and all agreed, Cllr Nairn said that there is a possibility of a grant towards this. A discussion took place regarding where the Exercise Course could be placed and Cllr Goodrham suggested that the area between Impson Way and The Lammas could be suitable. With regard to the Church yard Cllr Goodrham said he had spoken to the Church Warden who had informed him that the Church yard was now full, following a discussion Cllr Fox suggested that the Clerk contact the PCC to confirm if this is correct, however, Cllr Frost said she will ask at the next PCC meeting.

6.9 Lady Ashburtons Ickburgh Almshouse Trust

Cllr Fox proposed that Cllr Shepherd will represent Mundford Parish Council at the meetings for the trust for the next four years, this was seconded by Cllr Weight and 7 agreed.

7. CORRESPONDENCE

The Chair said that he had received an invitation from the Church to attend the induction of the new Vicar on the 7th July.

8. FINANCE

8.1 To Accept the Payments and Cheques for the June 2016 meeting

The Chairman did not read out the cheque payments for June 2016 as all Cllrs had been issued a copy. Cllr Fox proposed to accept and sign the cheques for June 2016 this was seconded by Cllr Goodrham and all agreed.

The following payments were authorised on Thursday 30th June. The cheques were signed by Councillor A Shepherd & Councillor T Fox

Balance for June 2016	£9,210.58
Minus the following direct debits	
E-On Street Lighting	£250.94
Telephone Wi/Fi	£54.07
Water Rates Parish Office	£68.36
Total Direct Debits	£373.37
Plus the following income	
Breckland CCS Medical refund	£80.00
Allotments	£10.00
Total Income	£90.00
Total after Direct Debits and Income	£8,927.21

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Cheques	Description	Total
102014	Iceni Pest Control - Mole Control	£40.00
102015	K&M Lighting - Street Light Maintenance	£80.26
102016	West Norfolk Community Transport - Bus Service	£66.00
102017	Mrs A Shepherd - CCS	£250.00
102018	Mrs P Angus - Salary and Bark Chips	£639.44
102019	Mr B McIsaac - Salary, Mileage and Strimmer Fuel	£190.10
102020	Post Office Ltd - HMRC Payment	£81.20
102021	West Norfolk Community Transport - Bus Service	£84.00
102022	Mrs R Godfrey - Website maintenance	£240.00
Total Cheques paid		£1,671.00
Balance in Community Account July 2016		£7,256.21
Balance in Savings Account		£22,795.32
(Ring Fenced moneys Chilzone £1592.96 and Defibrillator £550.00)		

8.2 Parish Council Reserves – to discuss why the PC needs reserves

Following a discussion it was agreed to skip this part of the Agenda until the next meeting when Cllr Burton will be in attendance.

8.3 Website – report from Mrs Godfrey

Figures had not been received in time for the meeting

8.4 Bus Service – May/ June passenger figures

May 4th – 6 passengers and 8th there were 8 total cost to the Council £66.00. June 11th – 6 passengers and 25th there were 6 total cost to the Council £84.00.

8.5 Annual pay review for Parish Employees Clerk and Handyman

The Clerk, Cllr Angus and the public were asked to leave the room at the beginning of the meeting whilst the discussion took place regarding the Clerks pay review, following this discussion it was agreed that the Clerks salary is increased from SCP19 which is £9.647an hour to SCP 22 which is £10.632. Following a discussion it was agreed that the Handyman's hourly rate is increased from £9.00 an hour to £10.00, this was proposed by Cllr Fox, seconded by Cllr Shepherd and all agreed.

8.6 Donations – to agree what organizations will receive a donation this year from the Parish Council

Cllr Weight said that she does not agree that donations should be given out of the precept and following a discussion Cllr Weight proposed that just one organization which is the East Anglian Air Ambulance receive a donation of £100.00 this was seconded by Cllr Angus and 5 agreed. The Chair proposed that the donations remain as before in which 5 organizations received money from the Council this was seconded by Cllr Fox and 3 agreed. Following this vote only the one charity which is East Anglian Air Ambulance will receive £100.00 this year.

9. PLANNING APPLICATIONS

3PL/2014/0970/F Browns Kitchens Swaffham road IP26 5EH

Business signs, 1 fascia sign, 1 projecting sign and 3 hoardings (retrospective) dated 29th October Split decision has been made as follows – **Planning approval granted for the Mundford Gift Shop signs that are located outside the shop and on the facia. Planning is not approved for all the car wash signs on the Browns site and the Mundford gift shop sign that is mounted on the fence alongside the car wash signs.** Cllr Nairn will speak to Brecklands regarding this application.

3PL/2016/0299/F Mundford Poultry Ltd

Demolition of five older style sheds, replace with two contemporary barns plus implement stores and cold store dated 16th March 2016
Permsion Granted 15th June 2016

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3PL/2016/0572/F 6 Lynford Road

Extensions to house to include rooms in the roof dated 17th May 2016

Permission Granted 9th June 2016

3PL/2016/0631/F Lynford Hall Park

Construction of 68 holiday lodges together with reception building and associated parking dated 20th May 2016

This is not under Mundford Parish Councils jurisdiction it is under the Hamlet of Santon West Tofts. However it is on the agenda as the Council has been approached regarding this application.

A discussion and debate took place and it was agreed that the Clerk would write on behalf of the Council to Breckland Planning Department asking that if this is to go ahead then they should consider that a footpath be put in Lynford Road, and some form of traffic calming/control such as traffic lights are installed in the area.

10. STREET LIGHTING

The Chair explained that the latest agreed position for the new light in Wissey View is not possible because there is a water metre there, following a discussion it was agreed that a 7mtr high light would be installed in the original place which is between 23 and 24 Wissey View, the Chair said he had spoken to Mr And Mrs Fricker regarding the positioning of the light and they were ok with this, this will be subject to the lighting contractor confirming that this is possible as he still needs to confirm on which side of the road the cables are installed. Cllr Fox proposed that the price of £1136.63 is accepted for the new light this was seconded by Cllr Angus and 7 agreed. There was a discussion regarding the two lanterns that were originally from The Lammas and Crown Road and put in to Swaffham Road as there is a dispute over whether these were the Councils old lanterns or not, the lighting contractor said he will look in to this but to date has not come back the Clerk There is a lamp post at the bottom of Wissey View in the Lammas that needs straightening, the contractor is aware of this. The Council has received a price for replacement lights and columns for Malsters Close @ £1186.63 + £580 to £726 for the transfer of supply cables per column, this price is for future reference should the job need to go ahead. Cllr Shepherd said that there was a faulty light outside no's 45,47 and 49 Malsters Close the Clerk will report this to K&M Lighting.

11. REPORTS

11.1 District Cllr Mike Nairn

Cllr Nairn said that devolution has been rejected by Brecklands, North Norfolk, Norwich City and Great Yarmouth because they believe it is not suitable for purpose.

11.2 County Cllr Ian Monson

Not at meeting.

12. MEMBERS' MATTERS – items for agenda for next Month's meeting

Cllr Weight said that path between Bracken Rise leading to West Hall Drive needs clearing, and also coming out of Impson Way into the village there is a lot of beech nuts on the path .

Cllr Fox said the drain outside the shop is full and the manhole cover is leaking, Cllr Shepherd said she had reported the manhole. The Chair said that there is a problem with parking on the footpaths and he suggested that the Clerk make up some polite laminated notices that could be put on the cars. The Chair said that the bush/trees by the light in Crown Road had been cut back ready for the new extended and raised light to be installed this needs to be put on the next Agenda. The Chair said that the trees that are obstructing the raised lights in Brecklands have still not been cut back and also the tree obstructing the light in St Leonards Road still needs to be dealt with. Cllr Goodrham said that the commercial vehicles in Fir Close are causing an obstruction as they are too big for the road.

With nothing more to discuss the meeting closed at 9.50pm

Chairman: _____ Date: _____